

# Northwest Region EMS Council

## MINUTES



November 9, 2023

Meeting via Zoom platform

<https://us06web.zoom.us/j/86912269624?pwd=UkhJRDFzVHpHN05iRStkNnFoZTE3Zz09>

Meeting ID: 869 1226 9624 Passcode: 483980

11:00 am QI Meeting

11:45 am TED

12:00pm Regional Council Meeting Call to order – Introductions/Roll call

### 1. Approval of Minutes

- a) \*September 14, 2023 *draft* - Tim McKern motioned, Dr. Craven seconds, all approve

### 2. Chair Report

Executive Board meetings will now occur in alternate months from Regional Council meetings. Working to create a plan for addressing business needs.

### 3. Treasurer's Report

- a) Profit & Loss statements FY24 YTD

Report was shared and reviewed. Tim Manly motioned to approve, Tim Wade seconds, all approve.

### 4. MPD Report

Dr. Craven seeking volunteers to help with protocol review. Dr. Hoffman reports that he hopes to begin meetings for protocols before the end of the year. Tamarah will help provide tech support for such. Consider that some software vendors upload our protocols.

### 5. DOH Report

- a) \*attached in packet

Scott Williams reviewed the DOH report that was also provided.

### 6. Air Medical

Lora, LifeFlight - reminder to encourage early activation. Looking ahead to the 2024 training calendar. Reminder to please reach out for follow up on any call.

Jim, ALNW - Addressed the return of equipment.

### 7. Region 2 PHEPR Update / Northwest Healthcare Response Network

Mariah reviewed the fall communication exercises that were done based on feedback from the spring exercises. Previewed upcoming meetings taking place.

### 8. Olympic National Park

## **9. Law Enforcement**

### **10. Correspondence**

- a) DoH - Council Structure on Website

Randi pointed out that the Council roster can now be easily found on the region website.

### **11. Unfinished Business**

- a) DMCC

Discussion of an asset survey, to understand what is available. With new leadership in the EDs ready to move forward on this item.

- b) Behavioral Health System

Dr. Carlbom addressed redundancies and overlaps occurring, working to draft a resource card. Joey reports an 8% increase in psych pts transported out of area. Updated the group on a pilot taking place with an opportunity to improve protocol for interfacility transports.

- c) Naloxone Leave Behind Program

Group discussed plans to move forward, sharing concepts, resources and information to create and be included in the kits.

- d) Accounting

Due to the loss of the Region's tax exempt status and unknown tax burden, recommendation to seek accounting services for this acute issue and then going forward to address the annual form 990 filing. Request for any local CPAs to interview. Randi will interview/inquire with at least 3.

Dr. Craven motioned to move forward and seek accounting help, Derrel Sharp seconds, all approve.

### **12. New Business**

- a) Training Grants

- a. Request forms for FY24

Reviewed on screen materials that were included in the meeting

- i. Mason

Shared in packet. Tim McKern motions to approve, Dr. Carlbom seconds. All approve.

- ii. Jefferson

Motion to approve by Wade, second Derrell Sharp. All approve.

- b) New license applications - None.

- c) Vote for Board positions

Following up last meeting was a nomination to maintain the current slate of officers. Tim McKern motioned to move forward with current officers, Tim Wade & Carly Bean second. None oppose, motion passed.

### **13. Strategic Plan**

- a) Pre Hospital Min / Max report from Local councils

Reminder for local councils to review min/max.

- b) WEMSIS data quality workshop  
Randi reviewed discussion on WEMSIS workshops that took place at QI meeting. Look ahead to have a WEMSIS workshop in the near future.
- c) Survey to identify challenges to workforce recruitment & retention, Jan '24  
Seeking questions to include in a potential survey as had been lined out in the strategic plan.
- d) IVP info & links added to region website  
Randi will be add this information to the website, please send forward an Injury Violence Prevention information or links to be included.

#### **14. Committee Reports**

- a) Executive / Funding Committee  
The group met on a separate day, focused on the need for accounting.
- b) QI Committee  
Dr. Hoffman reviewed the meeting, the topic was seasonal weather related. January topic will be stroke.
- c) IVP Committee - Did not meet.
- d) Protocol Committee - Foundational work beginning in individual counties.
- e) TED Committee - Postponed due to time, training grants reviewed.
- f) Nomination Committee

#### **15. Local Council Reports, System Planning & Development Issues, EMS & Hospital**

- a) Clallam - New Chairs were elected, reviewing protocols, reviewed upcoming and current training taking place.
- b) Jefferson - Reviewed current courses and hiring taking place. Several departments excited to acquire LUCAS devices
- c) Kitsap - Looking forward to trainings: cadaver lab, IV tech class, EKG course, and EMS evaluator course.
- d) Mason - Scott Mundy provided a hospital update. Carly provided a prehospital update around upcoming courses. They will be discussing min/max and preparing for protocol review.
- e) West Olympic Peninsula - Tim finished an AEMT course, taking applications for EMT class to begin January, looking to hire full time positions.
- f) Communications

#### **16. Good of the Order**

Dr. Carlbom acknowledges Ralph Shuman, a 44 year paramedic who recently retired. His advice: "pursue education early on in your career."

#### **17. Other – Next Meeting, January 11, 2024**

#### **18. Adjourn**